

March 10, 2006

TO: Interested Parties and Stakeholders

FROM: Allen Spaulding, Rules Coordinator

SUBJECT: Hospital Licensing Rules, Chapter 246-320 WAC – Public Meeting Notice

I am writing to provide you with specific information concerning the hospital rules project and the upcoming March 21, 2006 public meeting.

The Department will be conducting two concurrent meetings in order to collect suggestions and input from parties who are interested in the revision of the hospital rules, Chapter 246-320 WAC. One meeting will address proposed changes to the operational rules and the other meeting will address changes to the construction rules. Both meetings will take place:

March 21, 2006, **8:00 a.m. to 5:00 p.m.**  
SeaTac Marriot Hotel – Conference Rooms A & B - Ballroom  
3201 South 176<sup>th</sup> Street  
SeaTac, Washington 98188  
Hotel Phone: 1-800-228-9290, (206) 241-2000  
FAX Number: (206) 444-6882

Each meeting will be led by an independent professional facilitator. The facilitators will lead the discussion, so that DOH staff can listen and understand the participants' perspectives on the proposed changes.

We have received **98** proposals (46 operational & 52 construction). The department has not endorsed these proposals. We would like to gather your input first through these rule sessions. The operational rules session will discuss the proposals covering WAC 246-320-001 through WAC 246-320-405, including WAC 246-320-990. The other session will discuss the construction proposals covering WAC 246-320-500 through WAC 246-320-99902 excluding WAC 246-320-990. The facilitators will lead a discussion of each of the proposals by section order, and will solicit comments and suggested modifications from the participants. We will record all suggestions and modifications for consideration by the Department.

The Department's intention for the meeting is to assess the level of support for each proposal among the participants. The facilitators will ask participants to indicate one of four levels of support:

1. **I support this proposal as submitted** and suggest that DOH include it in the rule revision.

2. **I support this proposal with** the following **modifications**, and I suggest that DOH include the modified proposal in the rule revision
3. **I support this proposal in principle**, and I recognize that the proposal requires changes. I suggest that DOH solicit additional input during the public comment period and the public meeting in June, before deciding if it should be included in the rule revision.
4. **I do not support this proposal** in principle or with modification, and would like DOH to exclude it from the rule revision.

Our desire is to review all the proposals on March 21. **To ensure that we have time to go through each proposal, we ask that you read through the packet of proposals and the ground rules before the meeting. Then use the blank space by each proposal to make your own notes about the level of support that you have for that proposal, and the modifications, if any, you would like to see.** By taking the time to review each proposal before the meeting, you will help us ensure that all participants have the opportunity to comment on all proposals.

Thank you and feel free to contact me with any questions or concerns.

Allen Spaulding  
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Attachments

Cc: Byron Plan, Executive Manager  
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